

Annex:
Student Exchange Agreement
between
The University of Bremen
The Faculty of Business Studies and Economics
and
The Universitas Airlangga
Faculty of Economics and Business

In the interest of expanding educational opportunities and furthering international understanding, the University of Bremen (Faculty of Business Studies and Economics) and Universitas Airlangga (Faculty of Economics and Business) agree to facilitate the educational exchange of students.

1. Administration Body

The exchange program shall be coordinated through the International Office and the Faculty of Business Studies and Economics of the University of Bremen and the International Undergraduate Programme, Faculty of Economics and Business at Universitas Airlangga.

2. Duration of Exchanges

Each institution agrees to exchange individual students for one semester or an academic year, ideally on a one-to-one basis.

3. Number of Students to be Exchanged

In principle, each institution may send up to 2 students each year for a full year or up to 4 students for a semester. However, this number may vary in any given year and each party should be prepared to consider a disparity in any given semester or year during the period of the agreement, provided a balance of exchange is obtained over a five-year term.

4. Student Program Fees / Benefits at Host Institution

Each student will pay his or her regular tuition fees to the home institution and will receive the customary benefits from the host institution. However, additional benefits for the exchange student may be provided by mutual agreement. The host institution agrees to help the exchange student find accommodation during the normal semester or term period. All meals, accommodation and travel costs will be the responsibility of the individual student. Miscellaneous fees such as administration fees, special course fees, key deposits, books, etc., will be paid directly by each participant.

5. Responsibilities of the Student

Each student is required to have international health insurance coverage including all medical, hospital and repatriation expenses without any exception during the whole exchange period. Health insurance coverage is a prerequisite for enrolment at a university. A private accident insurance is strongly recommended; however, while attending classes and events in connection with the university, students are covered by the university's insurance.

All visa related expenses, medical insurance expenses, travel expenses and any additional expenses connected to the participation in the exchange shall be covered by the exchange student (or by a third party where available).

Exchange students must abide by all rules and regulations of the host institution.

6. Dependents

The obligations of each institution under this agreement are limited to the exchange students only and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

7. Selection of Participants

It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program. Academic backgrounds will be provided to the host institution subject to the written consent of the student. Students must have completed at least two semesters of studies or equivalent at the home institution. Students must meet language proficiency requirements as established by the host institution. The minimum required level of language proficiency should be equivalent to B 2/C 1 (Common European Framework of References for Languages). The home institution must submit nominations of its candidates for the student exchange program on or prior to the final nomination date.

8. Academic Status of Students

All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Credits toward the student's degree shall be recognized by the home institution provided that the recognition is compatible with the institution's examination regulations. Students are expected to maintain the equivalent of a full course load at the host institution. Students enrolled in the host institution will be subject to the same rules and regulations as local students.

9. Effective Date and Termination of Agreement

This agreement comes into effect on the date of the last signature for an initial period of five years and can be renewed for another five-year period after the previous contract has expired. Extension of the contract is an active step taken six months before the previous contract expires and subject to prior existence of actual cooperative activities in the previous three-year period of contract. If the contract is not actively renewed, it expires automatically. It may be amended by the agreement of the parties.

Either party may terminate this Agreement upon six months written notice to the other party, provided the termination shall not become effective until all exchange students participating in an Exchange at the time a notice of termination is submitted, have completed their terms as provided under this agreement.

10. Contact Person

To coordinate all necessary actions of this agreement the University of Bremen designates Office of International Relations at the Faculty of Business Studies and Economics. The Universitas Airlangga designates Office of International Undergraduate Program at the Faculty of Economics and Business.

Universitas Airlangga
Faculty of Economics and Business



Prof. Dr. Dian Agustia, SE, MSi, Ak
Dean

Surabaya, Date 19 December 2022

Universität Bremen
Faculty of Business Studies and Economics



Prof. Dr. Jochen Zimmermann
Dean

Bremen, Date Nov 11, 22